



Coronavirus Risk Assessment for Opening the Church – Cool Kids Club

Coronavirus Risk Assessment for Opening the Church

The Baptist Union of Great Britain has developed this risk assessment template working with health and safety consultants from Ellis Whittam to assist churches as they plan for re-opening their premises. We have decided at MREC to adopt the template and amend as required to reflect our own situation.

Government guidance is given on the following webpage [Coronavirus: Guidance For Reopening Church Buildings](#). At this point in time the Welsh Government has not issued any further guidance other than “Any individuals who are self-isolating due to a possible or confirmed case of coronavirus (COVID-19) in the household or extended household; or if they are a contact of a The Regulations require any person who has tested positive for coronavirus, or who has been notified by a contact tracer to self-isolate. Any person self-isolating must not attend a place of worship. Anyone who has symptoms but has not yet had a test, is awaiting a test result, is part of a household of someone with symptoms or who has had a positive test result should also self-isolate and not attend. Read the [guidance on self-isolation](#).

The advice for those who are extremely vulnerable ([formerly shielding](#)) continues to be to minimise their contact with others and to be particularly stringent in following social and physical distancing measures for their personal protection.

No one should feel obligated to return to a place of worship, even if they have a volunteering role that they would normally fulfil.

This risk assessment should be a living document subject to regular review. It should certainly be reviewed after the first few times our church gathers and after any change in government regulations or guidance to ensure that the assessment of risks remains appropriate and the control measures are appropriate and are functioning as intended.

Date of issue: 16th June 2021



Activity:	Should I attend MREC Cool Kids Club? [RA1]			
Risk:	Coronavirus entering the premises and potentially infecting users of the building			
Persons at risk	Cool Kids Club Team, parents, carers and children, caretaker, cleaner, contractors			
Risk Rating before control measures	Likelihood		Risk Rating after control measures	Likelihood

Control Measures	Control in place (Y/N)	Person Responsible	Comments
1. Ask everyone symptomatic not to attend		Cool Kids Club team	We have communication with some parents/carers by phone / email
2. All attendees asked to follow government guidance on self-isolation after symptoms and/or positive test/contact tracing/returning from foreign travel. Children who are displaying symptoms of any illness not to be brought.		Cool Kids Club team	As above
3. Those attending who have previously shielded to make their own judgement about attendance.		Cool Kids Club team	As above
4. Try and use home toilet before leaving for church to avoid need to use facilities at MREC.		Parents/carers	As above. It is inevitable that small children will need to use the toilet.
5. Social distancing measures to be maintained where possible, including the arrival and departure of the venue.		Cool Kids Club team	As Above. Small children will not need to social distance. Adults to be advised.
6. Team to provide activities that can be easily wiped and sanitised and not shared.		Cool Kids Club team	
7. Cool Kids Club team to bring snacks/drinks for the children which are sealed and not shared.		Cool Kids Club team	
8. No parents / carers to enter the church building except in special circumstances		Cool Kids Club team	
9. Limit Numbers to enable social distancing		Cool Kids Club team	Limited to 35 children currently. Team to help on a rota basis to facilitate numbers limitation if the requests exceed 35.



Activity:		Pre-meeting checks [RA2]			
Risk:		Coronavirus entering the premises and potentially infecting users of the building			
Persons at risk		Cool Kids Club Team, parents and carers and children			
Risk Rating before control measures	Likelihood		Risk Rating after control measures	Likelihood	
	Severity			Severity	
	Overall Risk			Overall Risk	

Control Measures	Control in place (Y/N)	Person Responsible	Comments
1. Undertake the Ellis Whittam's 'Pre-Event Checklist' (Appendix 2 of Guidance on Re-opening churches).		Cool Kids Club team	
2. Display suitable posters to ask people with symptoms not to enter the building (see our Coronavirus poster library)		MREC	
3. Ensure that there is sufficient stewarding presence to suit the meeting		AP will manage at the entrance with the assistance of other CKC workers	A sufficient number of the CKC Team to be in attendance.
4. All contractors to complete the 'Contractor Checklist' (Appendix 6 of Guidance on Re-opening churches).			



Activity:		Use of Church Building for Cool Kids Club Meeting (RA3)			
Risk:		Coronavirus entering the premises and potentially infecting users of the building			
Persons at risk		Cool Kids Club team parents and carers and children			
Risk Rating before control measures	Likelihood		Risk Rating after control measures	Likelihood	
	Severity			Severity	
	Overall Risk			Overall Risk	

Control Measures	Control in place (Y/N)	Person Responsible	Comments
Parking Arrangements to ensure social distancing is maintained			
1. Allow occupants of adjacent vehicles to get out and commence walking to the building before you do		Parents / carers	
2. Avoid close contact with others between parking location and church premises		Parents / carers	
Entry onto Premises up to designated entrance points			
3. Ensure side gate not used for entry purposes and external hall door remains closed and out of use.		CKC Team	
4. Ensure social distancing markers are in place across forecourt and along frontage of boundary wall		CKC Team	Member of CKC Team to monitor entry.
5. Sanitiser stations to be placed: 1 each side of main hall doors		CKC Team	Member of CKC Team to guide.
Accessing Seating			
6. Chairs to be set out appropriately.		CKC Team	
7. Cool Kids Club Team direct attendees to seats		CKC Team	
8. Activities to be placed so that they can be accessed easily.		CKC Team	



Control Measures	Control in place (Y/N)	Person Responsible	Comments
9. Cool Kids Club team members to wear masks to protect attendees, unless speaking out the front.		CKC Team	No requirement for the children to wear masks.
10. Depending on numbers, the group to be split into 2, preferably Infants & Juniors, and managed in separate halls.		CKC Team	
During Cool Kids Club			
11. No singing		CKC Team	
12. No food to be shared – will be given in a sealed state		CKC Team	
13. All adults to wear mask unless exempt, unless speaking out the front.		CKC Team	
Welfare			
14. Limit to 1 person per toilet unit (even if it has multiple cubicles), posters etc to ensure social distancing is maintained.		Cool Kids Club team	
15. All users of toilet facilities to ensure that they apply hand sanitiser immediately before and after use.		Cool Kids Club team	Hand sanitiser to be located next to toilet main access door.
16. Regular cleaning of surfaces likely to be touched regularly with appropriate sanitiser spray.		Cool Kids Club team	
17. Toilets supplied with disposal hand towels or dryers (not a reusable linen towel), hand sanitiser. .		Church	
18. If a child has 'accident' a CKC team member to clean area wearing protective gloves and apron, using appropriate cleaning materials.		Cool Kids Club team	
19. Activities that do not involve too much physical contact / movement		Cool Kids Club team	
Egress at End of Meeting			

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Control Measures	Control in place (Y/N)	Person Responsible	Comments
20. CKC team leads to oversee safe exit of attendees to ensure social distancing is maintained.		Cool Kids Club team	Leaving to be staggered. .
21. Hand sanitiser stations to be made available at all exits		Cool Kids Club team	Use is voluntary
22. No hanging around in building or on forecourt. All to return to vehicles or make way home immediately after egress from building.		Cool Kids Club team	To be advised.



Review/Revision Record

Date of Review	Confirmed by	Comments
16/06/21	A Williams	Draft for review
17/06/21	R. A. Clough	Review prior to use
24/06/21	R. A. Clough	Review after restart + increase in max number of children to 35